

**Strengthening Resilience Livelihood of Poor and Marginalized Farmers
(SACAR)**

**Annual Narrative Report 2020
01 January to 31 December 2020**

**Submitted to:
Dan Church Aid (DCA)
Lalitpur, Nepal**

**Submitted by:
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Periodic Project Progress Report Template for Implementing Partner

Introduction of this format to DCA partners

A. Project Details/ Background Information

Project Title:	Strengthening Resilience Livelihood of Poor and Marginalized Farmers (SACAR)
Partner Name:	Equality Development Centre (EDC-Nepal), Doti
Total duration of the Project:	Two years (2020 to 2021)
Reporting Period:	01 January to 31 December 2020
Project Location:	Doti, District Purwichauki Rural municipality ward no. 3, 4 and KI Singh Rural municipality ward no. 4, 6 and 7
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Report Submission Date (D/M/Y)	08 February, 2020

B. Beneficiaries Summary Details

Beneficiaries Details	No of Female rights holders targeted in the reporting period	No of Female rights holders reached in this reporting period	No of Male rights holders targeted in the reporting period	No of Male rights holders reached in this reporting period	Method use to arrive to this number of Participants number. Also, Explain possible deviations from plans.
Direct Beneficiaries	1235	1235	457	457	Meeting minute, event report, data base report, receiving inputs, attendance sheet of participants and Input provided receipt
Indirect Beneficiaries	Zero	6175	Zero	2285	It is calculated based on the national average family size number i.e.5
Total Beneficiaries	1235	7410	457	2742	Meeting minute, event report, data base report, receiving inputs, attendance sheet of participants and Input provided receipt

(Source of CBC 2011: household size 5 indirect right holders)

1. The Programme/Project Operational Context

Report on any relevant changes in context that has influenced the implementation of the programmes in relation to the following. Please include reflections on how these influence the assumptions for your programmes.

The action, “**Strengthening Resilience Livelihood of Poor and Marginalized Farmers (SACAR)**”, is being implementing with the support from DCA and Implementing partner organizations Equity Development Center (EDC), has been implementing project in Purwichauki rural municipality ward no. 3, 4, and K.I. Singh rural municipality ward no. 4, 6 and 7 and 2021 some ward expanded in Shikhar Municipality respectively of the Doti district. There are established and functional local governments with inclusive representation of man, women and marginalized communities. They have the influence to make local plans and policies and mobilize resources. They have made local government policies, guideline, strategies and plans in agriculture, livelihood and other sectors, however constrained by lack of capacitated human resource where we notice chance for the project to connect in local policy processes and collaborate for joint Programming and resources leverage. Project implementing rural municipalities/municipality ward also distributed potato, vegetable seeds and some mutual fund for implementing project intervention in partnerships. Due to increased realization and education, social inequality mainly caste-based discrimination has been gradually reduced in current years among young generation, though still existing in inside isolated hill districts. The rural road networks are enlarging and connecting project area every ward of rural municipality which is sustaining to enhance production, supply of agricultural farm produce/products. Similarly, project implemented rural municipality established some financial institution and increased business opportunity. Like banks, cooperative and micro-finances have expanded their branches in project area for collecting saving-credit activities. The awareness and participation of farmer groups to make and market value chain supplies have been increased. In 2020 Doti district project areas community affected from COVID-19 pandemic and project site youth return from India and other country, unemployment situation is increased in district. There is youth

motivation to engage in value chain and green enterprises but needs to be expand to mutual seed money for starting their own business for the benefits and sustainability. In overall, it is positive time to work with youth, women, migrant returnee and marginalize community to encourage green enterprise value chains base farming project in rural municipality in Doti district.

A. Influential actors (business sector, religious leaders, networks, youth, women, social movements, media, international donors/community etc.)

This project is focusing on strengthening of agricultural value chain and functional marketing system through Agricultural marketing cooperative. In this context, the project strengthening to 32 farmer groups support and Seed money and cooperative management software support to strengthen to 4 cooperative in these working area. For promoting diversified livelihoods, the current project are train individuals, strengthen organizations, and facilitate Markets to Increase resilience and improve access to economic opportunities. Activities are varying according to local Conditions. For people with road access and greater market potential, project is guiding value chain activities designed to strengthen farm-to-market links, encourage investment, improve access inputs and agricultural services And support to marginalized farmer increasing linkage with service providers.

2. Progress on Programme/Project Output/Outcomes

Please only include **significant output/outcomes obtained through interventions during the reporting year. Do NOT list activities of projects.** If a project has not resulted in a clear output/outcome in this reporting period, there is no need to mention the project in this report.

Progress Reporting in line with Logical Framework				
Intervention Logic	Indicators	Indicator Target for this Reporting Period	Progress in Outcome/ Output Indicator till this Reporting Period	Reason for Variation and Corrective Measures Taken Against Indicators
<p>Goal/Impact: Please <u>copy goal statement</u> in this section from your project logical framework</p> <p>Goal: The major goal of the project is to increase resilience livelihoods of targeted households by supporting target beneficiaries to produce more food with less water and other climate smart technologies, ecological farming system and value chain in Doti district</p>	<p>Please <u>copy indicator of goal</u> in this section from your project logical framework</p>	<p>Please <u>copy goal level indicator target/milestone for this year</u> in this section from your project logical framework</p>	<p>Please <u>report progress</u> in goal level indicator target/milestone in this section.</p>	<p>Please <u>write reason for variation and corrective measures taken against indicators</u></p> <p>In COVID-19 pandemic situation project intervention divert on COVID-19 relief intervention resulting variation in project goal, outcome output and project implementation.</p>
<p>Outcome 1: Please <u>copy outcome statement</u> in this section from your project logical framework</p> <p>Outcome 1: Increased income, nutrition and food security .</p>	<p>Please <u>copy indicator of outcome</u> in this section from your project logical framework</p> <ol style="list-style-type: none"> 25% income of 200 farmers increased by 2021 against 2019. At least five variety of vegetable consumed by 966 HHs farmers by 2021. 	<p>Please <u>copy outcome level indicator target/milestone for this year</u> in this section from your project logical framework</p> <ol style="list-style-type: none"> 20% increase in production and productivity of 200 farmers in selected Value chain commodity by 2021. 	<p>Please <u>report progress</u> in outcome level indicator target/milestone in this section.</p> <ol style="list-style-type: none"> 1. 180 of leader farmers succeed to increase an annual farm yield of products (potato and vegetables) in value chains. 180 leader farmers see an average 85% increase in the price of product sold 	

			<p>in value chain model.</p> <p>1.3. 185 leader farmers see a 85% increase in their existing annual income from targeted value chains products.</p> <p>1.4. 800 HHs take diversified food intake with different varieties of nutritious vegetables.</p>	
<p>Outcome 2: Increased income, food and nutritional security and the unlocking of new livelihoods opportunities farmers among Partner's program districts</p>	<p>1. 150 farmers adopt climate resilience Practice and technologies by 2021.</p> <p>2. 150 farmer's income increased by 25%.</p>	<p>1. 150 farmers will adopt climate friendly technologies.</p> <p>2. 20% of 150 farmers will replicate and adopt CCA technologies.</p>	<p>1.1. 125 farmer practicing climate resilient tools and technologies.</p> <p>1.2. Out of 150 targets 25 farmers replicate and adopt climate change technologies.</p>	
<p>Outcome 3: Strengthen Community base Organizations (CBOs) to provide services</p>	<p>2. Transaction of the 4 cooperatives is increased by 20% against 2019.</p> <p>3. Transaction of the 32 groups is increased by 20% against 2019.</p>	<p>1. Trading of agriculture Commodities are increased by 20% by 2021 against 2019.</p> <p>2. 4 cooperatives and 32 groups have accessed resources from LGs resources.</p>	<p>1.1 10 % transaction increased of cooperative by business like loan mobilization, service provide and shareholders saving and credit facilities in 2020.</p> <p>1.2 In total 10 farmer group received agriculture input from local government in 2020.</p>	
<p>Output 1: Please <u>copy output statement</u> in this section from your project logical framework</p> <p>Output 1.1 Increased accesses on quality seeds input and technologies.</p>	<p>Please <u>copy indicator of output</u> in this section from your project logical framework</p> <p>1. 966 farmers have received improved seeds by 2021.</p> <p>2. 230 farmers access to LGs for tools And technologies.</p>	<p>Please <u>copy output level indicator target/milestone for this year</u> in this section from your project logical framework</p> <p>1. 175 farmers have knowledge and adopt Post harvesting technology of value chain commodities by 2021.</p> <p>2. 150 farmers have knowledge on value chain and marketing approach.</p> <p>3. 750 farmers have knowledge on home gardening</p>	<p>Please <u>report progress</u> in output level indicator target/milestone in this section.</p> <p>1.1.1. 60 leader farmers trained and increased skill and knowledge in post harvesting techniques.</p> <p>1.1.2. 60 leader farmers trained in farming techniques of products (potato and vegetables) which are in value chains.</p> <p>1.1.3. 400 HHs received support to established kitchen garden and home garden to fulfil their daily vegetables consumption requirement.</p>	
<p>Output 2: Increased knowledge and capacity on CCA /DRR technologies and practices.</p>	<p>1. 175 farmers have knowledge on Cultivation practice of value chain commodities.</p> <p>2. 150 farmers have knowledge on CCA/DRR in farming.</p>	<p>1. 4 Cooperative have knowledge on cooperative Management.</p> <p>2. 32 Group have knowledge on book keeping , 7 step of planning process and registration</p>	<p>1.2.2. 4 cooperatives increased skill/knowledge on cooperative digital management system and transferring digital Format From manual.</p> <p>1.2.3: 20 farmer received book keeping orientation and</p>	

			able to maintain to their transaction and 15 farmer group was submitted their plan on local government assembly as per planning Process.	
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3. Cross Cutting Issues Level Progress

Provide a description of how the project has worked with Cross Cutting Issues: Rights-based commitment and Gender Equality, including rights-holders participation, Core Humanitarian Standards (CHS) access to project information and complaints and feedback mechanisms.

Gender equality is a crosscutting issue of SACAR project. The promotion of equal opportunities and gender balance in projects team and beneficiary's .The project highlighted the gender mainstreaming and inclusion at every step of project interventions. The project activities integrated a tested gender- and social-inclusion approach resulting 80 % women access and control on group level decision process and over productive resources, technologies, decision making, and influence within HHs, community level committees, and formal institutions' and practices. The inclusion of the gender dimension at all stages of project gender equality and equal opportunities (non-discrimination) between women and men in project every stage

Climate change is a second crosscutting issue of SACAR project. Project has promoted and scale up the ecological practices and technologies in project sites by increasing capacity of farmers, stakeholders and project staffs on ecological farming practices and technologies for increasing adaptive capacity on climate change. These practices and technologies are shed improvement, botanical pesticide, drip irrigation, plantation, agronomical practices, recharge pond, promotion of local crops and varieties. These practices has been supported to sustainable management of ecosystem and climate change components such as water, soil, plant, micro-organism, insect and pest, biodiversity, traditional knowledge and practices and reduce the application of the chemical fertilizers. As a result, organic agriculture production has been produced that get high price and will be supportive to increase income, food and nutrition security of marginalized farmers

4. Innovation and Most Significant Change

Describe straight to the point the most significant change and innovation observed during this reporting period – the situation among the rights holders before and after - as concrete as possible in 5-10 lines or bullets (e.g. change in numbers, quality of life, rights, laws affecting them as well as noticeable changes in public discourses and value trends affecting rights holders)?

Innovation	Most Significant Change
Promotion of package base program supporting to increasing ecological farming practice.	25 lead farmers out of 200 have been trained and supported package base program like shed improvement, plastic tunnel, drip irrigation system, plastic ponds, vegetable plant cutting tools and compost pit resulting K.I.Singh ward no 7, Sain farmer group members practicing ecological farming practice and promotion in different aspects of farming system improvement in farmer group .These lead farmers have brought some changes in their farming practices regarding FYM management, importance of quality seeds, critical stages of irrigation, postharvest handling of vegetables, shed improvement, nutrient management and ways of reducing cost of production and increased awareness on ecological farming practice.

5. Progress against Work Plan Activities for the Period

Describe the key activities accomplished to date. Activities agreed in the work plan/ revised work plan should be listed here in the order in which they appear in the work plan. A description of work complete (or ongoing) to date and related quantitative progress should follow each activity.

Activity Code	Main activities as per work plan for the period	Progress to date (brief narration about the progress in activities)	Mark Work Progress (Not complete, Ongoing, work complete as per

			work plan
411.1	Consultation/ coordination meeting with RM representative	<p>"The project consultation/coordination meeting" was organized by EDC, Doti on 04 March 2020 to the executive committee of K.I.Singh rural municipalities namely Durgamandu and similarly project consultation/coordination meeting was meeting organize in Purwihauki rural municipality on 06 March 2020. There was the presence of president and vice president of both RM like K.I.Singh municipality, and Purwihauki RM chairperson of the ward number 1, 2, 3, 4, 5, 6 and 7 from this RM , thematic officer of Agriculture and livestock were invited as the participant of the orientation. Similarly, senior vice chairperson, Finance programme officer, group Member, Project Coordinator and Junior Technician Assistant (JTA) of EDC, Nepal were also attended the meeting. The meeting was divided into two parts: Presentation sessions facilitated by EDC and Discussion sessions.</p> <p>SACAR project PC Mr. Ramesh Bhul shared the programs and budget with the unit and budget mentioned in part of EDC from SACAR Project in the meeting.</p> <p>While giving remarks, President Mr. Lokendra Bahadur Sahi expressed his commitment to help project by integrating this concept in planning of next year and resource leveraging for the activities of this year.</p>	Completed
411.1.1.1	Vegetable Composite Packet Kit for home garden	With the objective of improve agriculture productivity on value chain basis and contribute to production of targeted farmers, seeds of selected value chain Potato and Vegetable were distributed to selected leader farmers. In this reporting period project supported 400 composite pockets for rainy season including 8 type's varieties to 400 household.	Completed
411.1.2.1	Seed support to lead farmer Vegetable Composite Packet Kit (fresh vegetable, potato and true potato seeds)	With the objective of improve agriculture productivity on value chain basis and contribute to production of targeted farmers, seeds of selected value chain Potato and Vegetable were distributed to selected leader farmers. In this reporting period project supported 600 composite pockets for rainy season including 12 type's varieties to 600 household.	Completed
411.1.7.1	Revolving fund support to farmer groups for promoting income generation activities	The SACAR project areas community people affected from COVID-19 pandemic. In this changing context project planned providing revolving fund to farmer group for promoting income generation activities. So project provided NPR 100000/00(In words: One lakh) to five farmer group. Project provided technical support to develop revolving fund mobilization guideline resulting 7HH group youth member started entrepreneurship from revolving fund.	Completed
411.1.9	Input Support to Marginalized Women for Mushroom farming	The project implementing period project right holders family affected from COVID-19. The COVID- 19 not only caused a health emergency, but the lockdown, youth return from India and other country has resulted in increasing unemployment and lacking of starting new business for livelihoods. In this context project was supported input to 10 women and marginalized families for promoting income generation.	Completed
411.2.3	Promotion of climate-resilient tools and technologies (Package program-Shed improvement, tunnel, plastic pond, compost pit, garden pipe)	Project was scale-up proven agro ecological practice in community (package based programme). This action main aim support to promoting agro ecological farming practice, production, cattle shed improvement, water management and waste management. In 2020 project was supported 13 Package based program for 13 HH with farmer and project partnership approach. Agro ecological farming practice (Package based program) is very useful for marginalized	Completed

		smallholders. It was supported to increasing sustainable livelihood of smallholders, farmers able to cultivation seasonal/off-seasonal vegetable production.	
411.2.4	Community recharge ponds construction	This action aims to support installation of low-cost and eco-friendly micro technologies for ensuring climate resilience capacity. In Year 2020, three new recharge ponds constructed in project areas like Two in K.I.Singh Rural municipality ward no. 6 and One has constructed in Purwichauki Rural municipality ward no. 4 . In order to ensure transparency, accountability and ownership of the action, construction works were carried out through community users Groups and Three recharge ponds was make in community with right holders involvement and it was constructed as per cash for work approach.	Completed
411.3.4	Cooperative Support	The project areas community people affected from COVID-19 pandemic. In this changing context project planned providing revolving fund to cooperative for promoting subsidy loan product to migrant returnee through cooperative. So project provided to select four cooperative NPR 2048000/00(Per cooperative 512000/00) (In words: Twenty One lakh forty eight thousand only). Project also installed cooperative management software and provide technical support to developing mobilization guideline.	
411.3.2	Organize multi-stakeholders' meeting	With the purpose of ensuring effective of SACAR-Project intervention and impact in community level. The project conducted meeting was on 27 December, 2020 jointly organize EDC/SACAR and PARIWARTAN project and concern stakeholder K.I.singh rural municipality representative, local media, Agriculture unit of rural municipality and EDC Nepal executive representative was participated in multistakeholders meeting . During the field visit we did field observation, group discussion, and interaction and supervised implementing activities under the project.	Completed
811.2	Joint monitoring by stakeholders	With the purpose of ensuring effective of SACAR- Project and use of input support, intervention , grant revolving fund mobilization and technologies provided by the project, and to conduct meeting in the community field visit was conducted on 17 December, 2020 jointly organize EDC/SACAR project concern stakeholder K.I.singh rural municipality ward no. 6, 7 representative, local media person, Agriculture unit of rural municipality, cooperative representative and EDC Nepal executive representative was participated in joint monitoring visit ward no. 6 and 7 Bhumirajmandu . During the meeting SACAR project share the project annual progress, issue and challenge and identify upcoming area of collaboration.	Completed
DRR/COVID-19 response support			
611	PPE sets and Health Materials support to health facilities	In the COVID-19 pandemic situation as per contingency plan project distributed to 12 health institutions of 5 LG's have received with health materials and equipment to prevent of COVID-19 by DCA supports and in total 1310 HHS are benefited from soap and 3375 community members have received normal mask resulting increased their confidence and awareness on safe from infection resulting health workers, they are felt safe and easy to work in the community.	Completed
611.2.1	Water filter support	COVID-19 pandemic situation, Doti district project area community people affected from COVID-19 and also at the	Completed

		same time poor, Dalit and marginalized household affected from water born diseases. Therefore in this context SACAR project was distributed water filter to marginalized 250 HH (Female-223 and Male- 27) and also distributed 500 hygiene kit (Soap, sanitizer, tooth pest, tooth brush and surgical mask) to project areas stayed quarantine and marginalized member.	
611.3	Disseminate COVID-19 related IEC material	The objective of the activities was to raising awareness on COVID-19 pandemic. The project disseminate IEC poster to poor, smallholder/marginalized/ vulnerable and migrant returnee family farmers. It was help full material for quarantine stayed member and other community members on COVID-19 pandemic situation.	Completed
711.1	Partner platform meeting / review meeting	DCA organized a four-day virtual “Theory of change (TOC) Partner platform (PP) meeting 2020” for implementing partners under the theme of RLSFS. This action main aim to strengthen programmatic approach for complementarities and synergy among all partners and to find better way for DCA supported project and its partners to improve collaboration with local governments) To identify and recommend the future course of actions to improve collaboration with local governments. The workshop was organized in October 18-20, 2020 by virtual.	Completed

6. Unaccomplished Activities and Reason for Variation

Outputs	Unaccomplished Activities, if any	Reasons for Variation (unaccomplished)	implication of Unaccomplished in Outcome
<i>Please copy output in this section from your project logical framework</i>	<i>Please copy activities which was planned to conduct during this period but unaccomplished in this section from your Detail Implementation Plan (DIP)</i>	<i>Please write explanation about reason for unaccomplished and future plan (either to conduct in next reporting period or drop activities)</i>	<i>Please explain the unaccomplished activities implication in output indicator.</i>
Increased income, nutrition and food security.	Irrigation cannel/pond construction	COVID-19 pandemic situation project revised the planned activities.	The unaccomplished activities diverted project set-out goal, outcome, and output and indicator progress.
Increased resilience capacity.	Organize training to lead farmers and cooperative members to orient and demonstrate climate smart technologies in project sites.	COVID-19 pandemic situation project revised the planned activities.	
Increased access to services and input provided.	Provide capacity enhancement training and support to local cooperative for institutional governance and business plan development and update.	COVID-19 pandemic situation project revised the planned activities	
Enhanced Linkage with value chain actor and enablers.	Formation of corridor level market coordination committee and train them to strengthen the existing corridor market for sustainable service delivery.	COVID-19 pandemic situation project revised the planned activities	

7. Lesson Learned

Describe any new lessons learned in the course of project implementation and how they are shared with relevant stakeholders.

Theme	Intervention Action or Process	Learning Narration	How it became Learning (Learning Process detail)	What could have gone better and what could we do differently next time?
Resilient livelihood and sustainable food security and (RSLSF)	Scale-up agro ecological farming practice.	Agro ecological farming practice supported to farmers in increasing resilience capacity building on food and nutrition security.	The target group have practice chemical farming and use chemical pesticide on their farm. It was negative impact on target community health, food and nutrition security when project started and scale-up agro ecological farming practice to easy farmer increasing their income, health, food and nutrition security on sustainable basis..	Project will prepared checklist of ecological farming practice and scale up other settlement.
	Promotion of Cooperative management apps at cooperative.	Technology promotion on cooperative supportive to cooperative work efficiency, effectiveness and functional management system.	Project installed Cooperative management software in 2020, resulting supportive to cooperative day to day work and good governance and management system.	Project will selected the cooperative and scale up cooperative software in other cooperative on sharing and collaborative basis.
	Seed money support to Cooperative for increasing their business	Seed money supportive to strengthening cooperative on building service provider.	Project was supported cooperative to grant seed money for increasing their business and cooperative has been mobilizing it on subsidy loan. The subsidy loan product useful to migrant returnee family members and other side cooperatives is strengthening as service provider.	Project will coordinate and collaboration with local government and develop jointly matching fund and will mobilize subsidy seed money through cooperative to marginalized families.

8. Project Constraints

Provide a brief analysis of project constraints during the current (and / or previous) reporting periods and indicate how you are dealing with it. If necessary, indicate areas where DCA could assist in alleviating the constraints.

Project constraint	How you Deal those Constraint
Adverse impact on project activities from COVID-19 pandemic resulting problem on achieving project output, outcome.	<ul style="list-style-type: none"> ▪ Modified planned activities and prepared contingency plan of project
Project staff safety and security is the most challenges.	<ul style="list-style-type: none"> • Keep maintain social distancing and used safety measures.
Adverse impact of COVID-19 on project input supply, social mobilization, group mobilization and mass gathering resulting activities slowdown.	<ul style="list-style-type: none"> ▪ Integrated efforts by all related service providers (Govt., Non-Govt. and Private Sectors). ▪ Hired separate vehicle for transportation facility. ▪ Implemented project activities by door to door visit. ▪ Coordination/collaboration with Local government. ▪ Ensured safety measures facility on project through implemented activities
Unfavourable impact of weather/climatic change	<ul style="list-style-type: none"> ▪ Enhanced awareness, capacity building of community. ▪ Promoted of climate resilient tools/ technologies ▪ Focused on integrated development action.

9. Risk and Assumption

Describe any changes in critical assumptions and risks during the reporting period?

Risk and Assumption	Assessment and Comment
Delay in project approval by local government	There was not show any types of risk related to local government because we mostly focused to promote the coordination/collaboration strategy.
Delay in transfer of mutual fund by municipality	The mentioned risk exists at the municipality level still. But the project team tried their best to reduce this risk by maintaining the mutual collaboration and coordination with the representatives of municipality periodically.
Cooperative may face to develop functional linkage with farmer groups and market actors	The project team maintained mutual relationship and linkage with farmer group at the planning, implementation, monitoring and evaluation of accomplished activities by SACAR project.
Weak support, participation of both govt bodies and private actors	The considering this risk, the project team promoted the participation of value chain actor.
Negative attitude of stakeholders towards CSO's interventions	There was not appear any types of risk related to local government because we mostly focused to promote the relation, linkage of CSO's with local government.

10. Synergy in Theme

Provide a brief description about strategy to strengthen synergy between thematic interventions i.e. resilient livelihoods and sustainable food security, active citizenship and Humanitarian response and disaster risk reduction. What you have achieved by strengthening synergy between thematic areas. How you ensure synergy among the all projects that your organization is implementing during this reporting period? Do organizations Collaboration with government line agencies to value add in programme during this reporting period?

The project follows below approach for strengthening the synergy between thematic interventions. Such as, the project has strong linkages with DCA's value chain strategy, active citizenship and DRR strategy and other cross cutting issue priorities particularly the climate change, gender and youths as plan by DCA. Value chain approach supported to strengthen useful coordination and partnerships among key value chain actors and related stakeholders like producers, market actor, vender, cooperative, agro-vet , private sectors, local government, insurance and financial services in project rural municipality in Doti district. Similarly, project enhanced women, youth entrepreneurship skills, increase access to resources support and make available income chance as an encouragement to continue engaging in farming base activities. To address climate change, project adopted climate resilient tools and technologies. Project promoted locally adapted crop varieties, managing scare water resources through supporting recharge ponds, drip irrigation, plastic and community pond and micro irrigation system. SACAR project was close coordination/collaboration with local government resulting K.I.Singh Rural Municipality ward no. 7 supported 160 quintal potato seed to registered farmer group for developing potato pocket areas. In this support Palika was required project recommendation in distribution process.

Similarly the project builds synergies with EDC through implemented other project like Action AID funded "Local right program and EU/DCA funded PARIWARTAN project. SACAR-project was organized quarterly joint meetings and all organization level projects presented and sharing learning as well as exploring future collaboration opportunities. EDC/Action aid funded project, livelihood support activities such as, agriculture inputs (seeds, irrigation and capacity building), farming technologies knowledge, skills develop support were provided to the target groups. In many common events such as Human Rights Day, and World Peasant Day, for Example, synergy were developed with other organizations, related stakeholders and organized joint events. The project has been established close coordination with related stakeholders and community level right holders Project jointly promoted low cost irrigation facility in community. This reporting period project supported 20 plastic for plastic pond, 4 trace Polly house constructed with community contribution. This action supported build of project sustainability because we think community participation is the most impotence to ownership build.

11. Sustainability

How will the outcomes achieved be maintained in the longer term (sustainability)?

The project has formed/ reformed community level groups, Cooperatives. Improve knowledge and skill on production and business development plan preparation of farmer group and Cooperative and promote Agro vet, and support to cooperative seed money and installed cooperative management software. Strengthen the linkage among stakeholder for promoting value chain commodities. Project was supported use of local resource for promoting value chain and promotion of climate resilient crops and varieties and tools technologies. Establish linkage between value chain actors. The farmer group members was regular interactive with related stakeholder and Stakeholder has committed to regular support to smallholder farmers on production, marketing system. This action will support for sustainability of the market, marketing system and increase support to access to input and service. Project main focused on below points for sustainability

- ✓ Enhancing CSO's (Co-operatives, farmer groups) capacity building.
- ✓ Enhancing linkage of farmers, farmer groups and cooperative in local government for promoting business. through incorporating in their regular plans.
- ✓ Institutionalization of community level organization like farmer Groups, Cooperatives.
- ✓ Developing knowledge and skill on production, market management and development of business Plan of Farmers, Farmer Groups and cooperative.
- ✓ Apply of local resources for promoting value chain approach and practice.
- ✓ Promotion of agro ecological farming practice.
- ✓ Incorporated of climate resilient technologies and practices in community and municipality annual plan.
- ✓ Establish mechanism of local resources leveraging.
- ✓ Established and strengthen Palika level multistakeholder platform.

12. Capacity Building

1) *How DCA facilitated increased transparency in decision-making and administration practices of partners and DCA?*

DCA facilitated increased transparency below intervention:

- Organized regular weekly virtual project progress update meeting.
 - Organized monthly financial peer review meeting.
 - Organized half yearly/yearly virtual review and reflection meeting.
 - Developed the detailed procurement and administrative plan and fulfilling standard procedures practices plan.
 - Developed the budget and activities and implementation plan.
 - Revised the budget and activities on periodically basis as per the need of community and addressing change in proprieties within the programme scope of work.
 - Organized financial and activities level monitoring periodically and facilitated to perform internal and external auditing procedures
- 2) *Is an annual capacity building plan and allocation of the necessary resources to carry it out in place? If yes, please explain to what extent DCA involved in making the plan. If no, please explain why you have not developed a plan.*
- Although an implementing partner, we have built in capacity building activities in areas of value chain, climate change, entrepreneurship and business skills and tools/technologies.
- 3) *How has DCA contributed to positive changes for the partner organisations following capacity building?*
- After as long as the capacity building, DCA expect the changes in conditions of financial, political, social, cultural, religious and environmental. It must be at the level of farmers, community, organization, local government and staffs.
- 4) *How has DCA worked with alignment of its support to the partner's own systems (e.g. in joint programming)?*
- Promoting the partner's own system by supporting them to support the system as per the DCA requirement.
 - Through supporting partners to develop number of guideline, strategy, policies related to strengthen support with the system.
 - With engaging them in preliminary phase of project development process and directing programming and financial plan and concern.

13. Core Humanitarian Standard

1) Please attach your latest updated CHS Action Plan

Action Plan							Remarks
Commitments/indicators for key actions	Baseline assessment, by (state month/year) Score with Narration	Planned activities to improve accountability Organization Level	Main Responsible Person	Planned activities to improve accountability with Project Level	Main Responsible Person	Timeframe	Expected Support from DCA
Commitment 1: Communities and people affected by crisis receive assistance appropriate to their needs.							
1.1 Conduct a systematic, objective and ongoing analysis of the context and stakeholders. 1.2 Design and implement appropriate program based on an impartial assessment of needs and risks, and an understanding of the vulnerabilities and capacities of different groups. 1.3 Adapt program to changing needs, capacities and contexts.	16 Oct. 2020 Our assessment score is 4, because EDC policy and program guided to this commitment	Organization relevant policy will be review, reflection and update	Adhiraj BC	Project team will implement this updated policy, plan and guideline and orientate to all project staff	Mahesh Pariyar/ Ramesh Bhul	Feb-21	
1.4 Policies commit to providing impartial assistance based on the needs and capacities of communities and people affected by crisis. 1.5 Policies set out commitments which take into account the diversity of communities, including disadvantaged or marginalized people, and to collect disaggregated data. 1.6 Processes are in place to ensure an appropriate ongoing analysis of the context.							
Commitment 2: Communities and people affected by crisis have access to the humanitarian assistance they need at the right time.							

<p>2.1 Design program that address constraints so that the proposed action is realistic and safe for communities.2.2 Deliver humanitarian response in a timely manner, making decisions and acting without unnecessary delay.</p> <p>2.2 2.3 Refer any unmet needs to those organizations with the relevant technical expertise and mandate, or advocate for those needs to be addressed.</p> <p>2.3 2.4 Use relevant technical standards and good practice employed across the humanitarian sector to plan and assess program</p> <p>2.4 .2.5 Monitor the activities, outputs and outcomes of humanitarian responses in order to adapt program and address poor performance.</p>	<p>16 Oct. 2020Our assessment score is 3, because EDC is implementing humanitarian response basis on EPRP as relevant technical standers but we have not separate policy or guideline.</p>	<p>Organization will make relevant separate humanitarian response policy and guideline.</p>	<p>Adhiraj BC</p>	<p>Assist to board to make humanitarian response guideline/ policy .Conduct orientation on policies and inbuilt programs and practices.</p>	<p>Mahesh Pariyar/ Ramesh Bhul</p>	<p>Jul-21</p>	<p>Technical support on making policy and guideline</p>
<p>2.6 Program commitments are in line with organizational capacities.</p> <p>2.7 Policy commitments ensure: a. systematic, objective and ongoing monitoring and evaluation of activities and their effects; b. evidence from monitoring and evaluations is used to adapt and improve program and c. timely decision-making with resources allocated accordingly.</p>							
<p>Commitment 3: Communities and people affected by crisis are not negatively affected and are more prepared, resilient and less at-risk as a result of humanitarian action.</p>							

<p>3.1 Ensure program build on local capacities and work towards improving the resilience of communities and people affected by crisis.3.2 Use the results of any existing community hazard and risk assessments and preparedness plans to guide activities.3.3 Enable the development of local leadership and organizations in their capacity as first responders in the event of future crises, taking steps to ensure that marginalized and disadvantaged groups are appropriately represented. 3.4 Plan a transition or exit strategy in the early stages of the humanitarian program that ensures longer-term positive effects and reduces the risk of dependency.3.5 Design and implement program that promote early disaster recovery and benefit the local economy.3.6 Identify and act upon potential or actual unintended negative effects in a timely and systematic manner, including in the areas of: a. people’s safety, security, dignity and rights; b. sexual exploitation and abuse by staff; c. culture, gender, and social and political relationships; d. livelihoods; e. the local economy; and f. the environment.</p>	<p>16 Oct. 2020 Our assessment score is 3, because we have not separate Humanitarian plan and strategy</p>	<p>Organization will make a plan and strategy.</p>	<p>Adhira j BC</p>	<p>Assist to board to make plan and exit strategy Orientation to project staff and in build on proram and practice.</p>	<p>Mahesh Pariyar/ Ramesh Bhul</p>	<p>Jul-21</p>	
<p>3.7 Policies, strategies and guidance are designed to: a. prevent program having any negative effects, such as, for example, exploitation, abuse or discrimination by staff against communities and people affected by crisis; and b. strengthen local capacities. 3.8 Systems are in place to safeguard any personal information collected from communities and people affected by crisis that could put them at risk.</p>	<p>16 Oct. 2020 We have score 3 because we have not separate plan and policy but practicing based on DCA data management guideline</p>	<p>Organization will make separate data management policy and guideline</p>	<p>Adhira j BC</p>	<p>Assist to make data management policy to board and ensure data management and orientation to staff</p>			
<p>Commitment 4: ... are based on communication, participation & feedback</p>							

<p>4.1 Provide information to communities and people affected by crisis about the organization, the principles it adheres to, how it expects its staff to behave, the program it is implementing and whatthey intend to deliver.4.2 Communicate in languages, formats and media that are easily understood, respectful and culturally appropriate for different members of the community, especially vulnerable and marginalized groups.4.3 Ensure representation is inclusive, involving the participation and engagement of communities and people affected by crisis at all stages of the work.4.4 Encourage and facilitate communities and people affected by crisis to provide feedback on their level of satisfaction with the quality and effectiveness of theassistance received, paying particular attention to thegender, age and diversity of those giving feedback.</p>							
<p>4.5 Policies for information sharing are in place, and promote a culture of open communication.</p> <p>4.6 Policies are in place for engaging communities and people affected by crisis, reflecting the priorities and risks they identify in all stages of the work.</p> <p>4.7 External communications, including those used for fundraising purposes, are accurate, ethical and respectful, presenting communities and people affected by crisis as dignified human beings.</p>	<p>16 Oct. 2020 Our assessment sore 3, EDC have to review and update existing policy in present context and upcoming crisis.</p>	<p>Organization will organize a meeting to review on existing policy and incorporate crisis effected people in all policy.</p>	<p>Adhira j BC/Ba bi Kumar BC</p>	<p>Assist to make data management policy to board and ensure data management and orintation to staff</p>	<p>Mahesh Pariyar/ Ramesh Bhul</p>	<p>Sep. 2021</p>	
<p>Commitment 5:welcome and address complaints</p>							
<p>5.1 Consult with communities and people affected by crisis on the design, implementation and monitoring of complaints-handling processes.</p> <p>5.2 Welcome and accept complaints, and communicate how the mechanism can be accessed and the scope of issues it can address.</p> <p>5.3 Manage complaints in a timely, fair and appropriate manner that prioritizes the safety of the complainant and those affected at all stages.</p>							

<p>5.4 The complaints handling process for communities and people affected by crisis is documented and in place. The process should cover programming, sexual exploitation and abuse, and other abuses of power. 5.5 An organizational culture in which complaints are taken seriously and acted upon according to defined policies and processes has been established. 5.6 Communities and people affected by crisis are fully aware of the expected behavior of humanitarian staff, including organizational commitments made on the prevention of sexual exploitation and abuse. 5.7 Complaints that do not fall within the scope of the organization are referred to a relevant party in a manner consistent with good practice.</p>							
<p>Commitment 6: ... are coordinated & complimentary</p>							
<p>6.1 Identify the roles, responsibilities, capacities and interests of different stakeholders.</p> <p>6.2 Ensure humanitarian response complements that of national and local authorities and other humanitarian organizations.</p> <p>6.3 Participate in relevant coordination bodies and collaborate with others in order to minimize demands on communities and maximize the coverage and service provision of the wider humanitarian effort.</p> <p>6.4 Share necessary information with partners, coordination groups and other relevant actors through appropriate communication channels.</p>	<p>16 Oct. 2020 Our assessment score is 3, because we have practically practicing but still not to be well documented.</p>	<p>Organization will organize a orientation meeting among the program team and board to identify gaps on documentation.</p>	<p>Adhira j BC/Babi Kumar BC</p>	<p>Project team will formulation of organization's findings of gaps. Well documentati on and in build in project/programs and orientation to project staff</p>	<p>Mahesh Pariyar/ Ramesh Bhul</p>	<p>Mar-21</p>	
<p>6.5 Policies and strategies include a clear commitment to coordination and collaboration with others, including national and local authorities, without compromising humanitarian principles.</p> <p>6.6 Work with partners is governed by clear and consistent agreements that respect each partner's mandate, obligations and independence, and recognizes their respective constraints and commitments.</p>							
<p>Commitment 7: are based on continued learning and improvement</p>							

<p>7.1 Draw on lessons learnt and prior experience when designing programmes.</p> <p>7.2 Learn, innovate and implement changes on the basis of monitoring and evaluation, and feedback and complaints.</p> <p>7.3 Share learning and innovation internally, with communities and people affected by crisis, and with other stakeholders.</p>							
<p>7.4 Evaluation and learning policies are in place, and means are available to learn from experiences and improve practices.</p> <p>7.5 Mechanisms exist to record knowledge and experience, and make it accessible throughout the organization.</p> <p>7.6 The organization contributes to learning and innovation in humanitarian response amongst peers and within the sector.</p>							
<p>Commitment 8: <i>... are implemented by staff that receive support to do their job effectively, and are treated fairly and equitably</i></p>							
<p>8.1 Staff works according to the mandate and values of the organization and to agreed objectives and performance standards (see also guidance note for 8.2).</p> <p>8.2 Staff adheres to the policies that are relevant to them and understand the consequences of not adhering to them.</p> <p>8.3 Staff develops and use the necessary personal, technical and management competencies to fulfil their role and understand how the organization can support them to do this.</p>	<p>16 Oct. 2020 Our assessment score is 3.5, because we have practicing but still gaps .</p>	<p>EDC will conduct a joint meeting among the bard and staffs to review and update on existing HR policies.</p>	<p>Adhira j BC/Babi Kumar BC</p>	<p>Assist to organization and support to implementat ion</p>	<p>Mahesh Pariyar/ Ramesh Bhul</p>	<p>Dec. 2020</p>	

<p>8.4 The organisation has the management and staff capacity and capability to deliver its programmes.8.5 Staff policies and procedures are fair, transparent, nondiscriminatory, and compliant with local employment law.8.6 Job descriptions, work objectives and feedback processes are in place so that staff has a clear understanding of what is required of them.8.7 A code of conduct is in place that establishes, at a minimum, the obligation of staff not to exploit abuse or otherwise discriminate against people.8.8 Policies are in place to support staff to improve their skills and competencies.8.9 Policies are in place for the security and the well-being of staff.</p>							
<p>Commitment 9: ... <i>manage resources effectively, efficiently and ethically</i></p>							
<p>9.1 Design program and implement processes to ensure the efficient use of resources, balancing quality, cost and timeliness at each phase of the response.</p> <p>9.2 Manage and use resources to achieve their intended purpose, minimizing waste.</p> <p>9.3 Monitor and report expenditure against budget.</p> <p>9.4 When using local and natural resources, consider their impact on the environment.</p> <p>9.5 Manage the risk of corruption and take appropriate action if it is identified.</p>							
<p>9.6 Policies and processes governing the use and management of resources are in place, including how the organization: a. accepts and allocates funds and gifts-in-kind ethically and legally; b. uses its resources in an environmentally responsible way; c. prevents and addresses corruption, fraud, conflicts of interest and misuse of resources; d. conducts audits, verifies compliance and reports transparently; e. assesses, manages and mitigates risk on an ongoing basis; and f. ensures that the acceptance of resources does not compromise its independence.</p>							
<p>Any additional activities and adjustment plan</p>							

- 2) Please describe the key steps you have taken in 2020 to roll-out the CHS internally with the organization team, in the project.
In 2020 organization entire team has jointly discussed about CHS standards in project and internally review of CHS standard, provided orientation to organization executive member and project staff. The organization internally and jointly with DCA prepared action plan for improving CHS standards.
- 3) Please describe how you have worked to support partners to develop and monitor their staff Code of Conduct. The technical support provide to partner organization in preparing staff code of conduct and provided virtual orientation to organization executive board member and project staff. In the field visit period ensuring, monitoring staff code of conduct.
- 4) Please fill in the table below on complaints received in the organization complaints mechanism. Please note this is only about operational complaints.

No of operational complaints received	No of complaints closed	Broad description of type and content of complaints	Follow up measures taken and lessons learnt
2	2	<ul style="list-style-type: none"> Regarding goat beneficiary's selection criteria. Regarding lack of coordination in local government 	<ul style="list-style-type: none"> Goat beneficiary selection process follows as per distribution guideline. Organize jointly coordination, sharing meeting and committed increasing close coordination/collaboration in upcoming days.

14. Finance

13.1. Please fill out the table below:




Year	Allocated budget for this Period	Actual Expenses in this Period	% of Budget Utilization
2020	9526417.00	9499696.41	99.72%

13.2. Please explain any deviation between the planned budget allocation and the actual expenditure

15. Procurement and Logistics

Indicator	Yes/No	Please describe key highlight in this indicator
The organisation applied own or DCA Procurement Manual	Yes	EDC-Doti has fully applied DCA procurement manual. There is only one instance where EDC-Doti has applied its own manual as the threshold for the tender in EDC procurement manual is lower than that of DCA procurement manual..
Write number of Procurement Plans developed.	Yes	The organization was developed One procurement plan in 2020.
Did organization representative/staffs participate in a DCA procurement workshop/training? If yes write number of training days	Yes	The organization representative/project staff participate in Three days virtual procurement training organized by DCA
Was the partner asked to complete 3 relevant e-trainings?	Yes	Procurement, anti-corruption, core humanitarian standard(CHS)
Number of projects monitored (procurement documentation) by DCA?	Yes	DCA, Program, M&E and Finance officer jointly monitored project activities and finance related activities.

Annexure

 Annex for PANEL.docx	 Annex for Thematic Checklist.docx	
Annex-1. PANEL Self Evaluation Checklist	Annex-2. Thematic Additional Information Checklist	Annex-3. Quantitative Progress Report
 Distribution Tracker.xlsx		
Annex-4. Distribution Tracker		